

Minutes of School board Meeting

Place: Skimminge 21, Maribo

Online link: [LINK TO MEETING](#)

Date: 16:30 Tuesday 1st October 2024

Invited: Karina, Sarah, Iris, Puneet, Annelies, Dorothee, Dorothea, I, Candice, Nina (Brian, Dom)

Online: Puneet

Absent: Iulia

Attachments:

- Minutes form last meeting (August)
- School Board contact list
- Principle- class parents' council draft
- Bylaws, English and Danish
- Board meeting calendar

Agenda

1. 16:30- Welcome

Description:

- 1.1 Dom to welcome and open the meeting.
- 1.2 Welcome Puneet to the board.
- 1.3 Welcome Candice and Nina to the meeting.
- 1.4 Welcome student council representatives.

2. 16:35- Approval of minutes and approval of agenda

Description:

- 2.1 Follow up on actions from last board meeting: School board introductions at parent information nights, contacting Puneet, Candice and Nina, distribution of contact list (attached).
Approval and minutes from last board meeting (attached).
- 2.2 Approval of agenda.

Minutes:

- 2.1 Board members introduced themselves at parent nights. Went fine.
- 2.2 End time at last meeting should be corrected. Agenda of today's meeting approved.

3. 16:40 Election of chair-person, and deputy chair-person

Description :

Follow up from the last meeting:

- 3.1 The first two substitutes will be invited to all meetings from now on. They are encouraged to give their thoughts, advise and feedback but they do not have voting rights.

3.2 As agreed at the last meeting, if a board member is going to be absent, or is suddenly not able to attend, it is their responsibility to contact a substitute. The contact list has been distributed and a copy located on Aula, under 'filer'. Decision on how this will practically operate.

Postponed from the last meeting:

3.3 Following the rules set out in §10 of the school's bylaws, the first meeting will be led by the principal. At this first meeting a chair and deputy chair will be elected. The chair must be a parent representative and is decided by first past the post voting. In the event of a tie, the positions will be decided by drawing lots.

3.4 A call for nominations for the chair followed by a vote, if necessary.

3.5 A call for nomination for the deputy chair followed by a vote, if necessary.

Minutes:

3.1 The first two substitutes have been invited for all future meetings.

3.2 Confirmation on the agreement about trying to find a substitute if unable to attend to the meeting.

Normally the first and second substitutes will be there anyway, but to be sure the board agrees to accept/reject invitation on Aula and in that way communicate and self organize replacement if planning not to come. In case of late cancellation, the board member should call Dom/Karina.

3.3 Annelies being nominated by board members to be the chair of the board. Annelies accepts.

Iris suggested for deputy. Iris accepts.

3.4 Not needed.

3.5 Not needed.

3. 17:00 News from chair and principal

Description:

- Pavilions update
- LK school leader conference
- Frytårnet fremtidens skole
- KL folkeskole conference
- CELF presentation
- Spring School 2025 group 2 parent night and place offers

Minutes:

The board to see the pavilions. Almost nearly ready for handover, just waiting for electricity. Plan following the building timetable.

Dom just been at the LK school leader conference with the other school leaders in Lolland Kommune – focus on Barnets Lov.

Lolland Kommune also had a meeting for school leaders focusing on democracy among other things.

Student from student council participated as well.

Karina and Dom will go to CELF to present LIS for those who are interested.

Spring school class 2025 in place. Have had good meetings with parents. 10 group 1 students (international) and 6 students from group 2 (Danish). 4 seats will be saved for international students to arrive later over summer or beyond.

Talk and questions from board members about Spring School.

4. 17:15 Student council

Description:

Introductions from student councilors.

Student council elections.

Student council årshjul and topics important to the student council.
What would the board like to know from the student council?
Fælles elevråd.

Minutes:

Inga, student council member, introduces herself. Has been here since the school opened. Comes from Germany and has lived in Australia for a couple of years. Inga tells how the process on the student council election done in the class.

Two representatives from each class from Grade 4-9. Board member asks question about how to involve the younger classes. According to the Folkeskolelov also the younger students must be involved. The question will be taken to the student council.

Inga suggests how to involve the younger students. The board approves as they find it important to build a democratic understanding and participation – also among the youngest students.

5. 17:35 Continued discussion on possible changes to the bylaws.

Description:

5.1 This item is to continue the discussion from the last board about proposed changes to the rules regarding enrolment waiting lists, increasing the size of the school board from 5 to 7 parent representative, to bring it in line with other schools, and increasing the term of the school board from 2 to 4 years, again to be in line with other schools. Decision to be taken on these three items individually.

Minutes:

5.1

Waiting lists

Karina says that we normally don't have a waiting list for group 1.

BM (Board member) asks what to do when a class is full, as group 1 students should be able to enter the classes immediately. At the moment, we don't have many on the waiting list for group two either, the word has spread that it is not easy to enter the school as group 2 student. BM raises the thought that the lottery system for group 2 is perhaps not the best way to let in students. Karina explains how the process goes for group 2 students – signing up on the waiting list, how we communicate. Group 2 students are only being let in August. Communication about who we are as a school is important.

The group 1 students should have easier access or reassurance about when they will be able to be enrolled.

Action: Dom suggests to make a draft for the next meeting.

School board from 5-7 parent representatives

BM suggests that the number of board members should be increased from 5-7. In that case the substitutes should not be invited at the meetings. Besides, it could be a good idea to write something about trying to bring in both group 1 and 2 parents as we are a bilingual school. It could be considered to have two members from group two. Question raised about when one would be Danish.

In the moment 30% of the students are considered as group two students, but only 15% have two Danish parents. Systems and processes being discussed.

Action: Dom suggests to make a draft for the next meeting.

Term of school board from 2 to 4 years

BM suggests to keep to current term as families come and go and if members want to do 4 years they can always run for another term.

Board decides to keep the current 2 year term.

6. 18:05 Principles- class parents' council

Description:

6.1 Parents class councils (forælderråd/kontaktforælder) are very common in Danish schools and have been a part of LIS since the beginning. The understanding of what these are, and involvement, have increases over time. However, there are challenges probably due to lack of understanding or cultural difference. It has been proposed by the previous board to have a principle on class parents' council to ensure they are a valued part of the organization and communication at LIS. The updated draft is attached. Are there any further additions or edits required? Approval of class parents' council principle.

Minutes.

6.1

BM suggests to add something about parents are expected to communicate respectfully with other parents.

The info about the "klassekasse" should be more precise.

Question raised about how the board works with parents council. Dom explain that it works as a feedback mechanism. Info from parents' councils can be used for the school board planning; ideas for topics for school board meetings.

If a parent has a concern he or she must always start by informing the class teacher before going to leadership.

BM asks if parent council could work to be more inclusive to group 2, trying to make group 1 and 2 more integrated.

Action: Dom will add the comments and then the principles will be considered approved.

7. 18:25 Principles for development and topics for future board meetings

Description:

7.1 Continuing from the previous agenda item, a discussion on new and future principles that could be developed. The board in March discussed the following topics as possible future principles. Screen time/digital time at school, camps and trips, general school rules (ordensregler), exercise and motion. Here are some links for inspiration:

[Horsholm school board principles](#)

[Skole Foeældre article on principles](#)

Decision on the next principle for development.

7.2 Are there any topics the board would like to discuss at future board meetings. The meeting calendar with set topics is attached.

Minutes:

7.1/7.2

- Talk about who is responsible if a student breaks something – a computer, a window or something else. Dom explains how the answer can vary based on individual circumstances.
- AI is proposed as a topic – how to include it in the school.
- Traffic safety is a topic that we could look into. Many international students are not secure in the traffic.
Action: Dom will bring it up at a staff meeting.
- Getting to know Danish is also a topic that could be brought up. Talk about which subjects are being taught in English and Danish.
- Talk about Danish language immersion and integration.
- At SFO, it seems that the pedagogues speak English rather than Danish now.

- Principles about homework could be valuable to discuss
- Focus on quality in lessons covered by substitute teachers.
- Continuing focus on use of racist language.
- Exercise and Motion

8. 18:55 Next meeting

Description:

8.1 5th November. Set topics: Principles and budget.

Minutes:

Budget update

Annelies will be chair from next meeting.

9. 19:05 AOB

Description:

Opportunity for any announcements or proposals.

Minutes:

A parent asked for the possibility to get “skolemælk” at a parent’s night. Talk about pros and cons.

Action: Dom suggests making a survey to look into whether there is an interest for skolemælk.

Talk and questions about microwaves and fridges for the classes.

Talk about who we use for school photography. Maybe we could consider using a local next year.

This year we use Dansk Skolefoto.

Meeting closed 19:05